



Meeting Agenda – January 29th, 2020

Magrath Library Room 125
1984 Buford Ave, St Paul, MN 55108
6:00 pm

Our Vision

Quantum STEAM Academy models a sustainable, student-centered approach to education that fosters academic excellence, critical thinking, life-long learning, and global citizenship.

Our Mission

Quantum STEAM Academy accelerates learning through quality instruction, an integrated Arts & Sciences curriculum, and authentic collaboration that engages Leadership, Staff, Students, Families, and Communities in the Educational Enterprise.

CALL TO ORDER/ROLL CALL (6:32 PM)

Present Board members:

Adnan Khan
Shavkat Metekov
Mahrous Kandil (Board Chair)

Absent:

Mahmoud Elgendy
Tammy Hansen

Public attendance:

Authorizer Reps:
Mary Hunn (NEO advisor)
The Public

APPROVAL of January 29th MEETING AGENDA – 5 Minutes

Kandil made the motion to approve the agenda, seconded by Adnan. Motion carries unanimously.

A. REVIEW AND APPROVAL of December 26th MEETING MINUTES

1. Meeting minutes of Dec 26, 2019 were reviewed. Motion to approve meeting minutes was made by Adnan, and seconded by Shavkat. Motion passed unanimously.

Conflict of interest: members were reminded with the conflict of interest statement.

B. Meeting Agenda:

- i. Board members update**



- a. Dr. Mahrous is scheduled to meet with Ms. Swanson, the ED of Authorizer tomorrow regarding the status of the board, and ready to open commitment.
 - b. We have to fulfill our training requirement for our board training. Dr. Mahrous will search for the web link, or look for an in person training session that we can all attend within the next two weeks.
 - c. We must look for potential board members to add to our board. We have three candidates interested to join our board. Resumes are shared with the board members. Will be open to discuss next board meeting.
- ii. Lease amount projection discussion**
- a. The board discussed enrollment projections and lease negotiation projection. Our funding and lease aid amount will be based upon the number of students in attendance; however we will have to work with our prospective landlord to figure out the rent amount that we can propose.
- iii. CSP revision updated**
- a. Dr. Mahrous went through the CSP grant with Ms. Swanson and based on comments, revisions were made to the budget. The motion to approve the updated CSP grant was made by Shavkat, and seconded by Adnan. Motion passes unanimously.
 - b. **Authorizers ready to open check list.** Dr, Kandil updated the board with the discussion with Ms. Swanson. NEO is supportive, however will make sure that every item on the ready to open is fulfilled 100% before allowing the school to open. Currently the primary focus is on board training, website, finding a building to lease, student recruitment, and finding a school leader. The board discussed staffing including posting positions for a start-up Coordinator, ED, Teachers, Office Assistant, students Recruiters, etc. are top priority at the moment.
- iv. Financial report: None**
- v. Facility Search:**
- a. The old building for West side Summit in West St. Paul is a prospective space for our charter school.
 - b. Another prospective location is Lakeview Lutheran Church in Maplewood, however it is only 6,000 sqft in space which is small to accommodate a charter school of our potential size (no gym, playground, etc), but can be a good start.
 - c. The charter school located at 620 Old Olson Memorial is moving out of their current MPLS campus into a new building, we have received an email from their broker that it may be available this year for a short term (only a couple of years). Additionally, it would be a shared facility with another school, as well as the fact that there are multiple other charter schools within the local area.
 - d. By the end of March 2020 we will know if we will sign a lease with any particular Landlord.
- vi. 501C3 application**
- a. Dr. Mahrous submitted the application in December 2019. They have received the application. IRS send us a letter telling us that they will respond to our application



in 180 days (end of March) with the results of our application, whether approved or if any further revisions are needed. Letter is shared with board members.

vii. Others.....

ADJOURN

Motion to adjourn:

- a. Motion to adjourn at **7:37pm** was made by Adnan, and seconded by Shavkat. The motion passes unanimously.