



Meeting Agenda – December 26th, 2019

1441 Cleveland Ave N, St Paul, MN 55108

6:00 pm

Our Vision

Quantum STEAM Academy models a sustainable, student-centered approach to education that fosters academic excellence, critical thinking, life-long learning, and global citizenship.

Our Mission

Quantum STEAM Academy accelerates learning through quality instruction, an integrated Arts & Sciences curriculum, and authentic collaboration that engages Leadership, Staff, Students, Families, and Communities in the Educational Enterprise.

CALL TO ORDER/ROLL CALL (6:00 PM)

Present Board members:

Adnan Khan

Shavkat Metekov

Mahrous Kandil (Board Chair)

Mohamed Nashwaty (Phone conference)

Mahmoud Elgendy

Tammy Hansen (Phone Conference)

Public attendance:

Authorizer Reps:

The Public

APPROVAL OF December 26th MEETING AGENDA – 5 Minutes

Agenda is introduced and opened for updates. Motion is made by Mr. Metekov, seconded by Mr. Khan to approve the agenda as amended (resignation of a board member). Motion carries unanimously.

A. REVIEW AND APPROVAL OF September 26th MEETING MINUTES

Due to the cancelation of Nov. board meeting for lack of quorum, we have no meeting minutes for Nov. 2019. Meeting minutes of September 26th board meeting is reviewed. Motion to approve the meeting minutes of Sept. 25, 2019 made by Mr. Khan and seconded by Mr. Metekov. Motion carries unanimously.

B. Meeting Agenda:



- i. **Organization/Board members update:** Resignation of a board member/Appointment of a new board member. Dr. Kandil opened the discussion about current structure of the board and the members' attendance due to their busy schedule. There is a request from Dr. Nashwaty to resign from the board due to his busy schedule. The board discussed the request of resignation. Motion made by Dr. Kandil, seconded by Mr. Khan to accept the resignation of Dr. Nashwaty. Motion carries unanimously. At this point, we are still 5-member board and we need to look for potential board members to be added in future.
- ii. **CSP revision update:** At this moment, we did not spend any money from the CSP grant. We are still waiting for a letter from authorizer so we can send to MDE. Dr. Kandil is working with authorizer on the CSP grant and he is the point of contact at the moment.
- iii. **Financial report:** No expenses besides the fees Dr. Kandil paid for the 501C3 application to IRS. The 5-year budget plan was introduced and discussed. Motion is made by Mr. Khan, seconded by Mr. Metekov to approve the proposed budget. Motion carries unanimously.
- iv. **Facility Search:** Dr. Kandil is working with Paul Donovan looking for a facility with no success so far. Three facilities are identified. 620 Olson memorial owned by North loop, MPLS; 497 Humboldt Ave, St. Paul owned by St. Matthew Church, and 1194 County Rd, Maplewood owned by Lakeview Lutheran church are on the top of the list for the campus.
- v. **Authorizers ready to open check list Update.** Dr. Kandil is working on the list including the school registration on SAM as required by the authorizer. The external verification form is filled out by Dr. Kandil, reviewed by the board and will be mailed to SAM to finalize the registration. Motion is made by Dr. Kandil to approve the form and approve him to sign it, seconded by Adnan. Motion carries unanimously.
- vi. **501C3 application and Bank Account:** Dr. Kandil mailed the form with \$600.00 fees from his own personal check. The check was cleared indicating the receiving of the application but nothing received from IRS so far. Bank Account is open and active.
- vii. Others.....

ADJOURN

Motion to adjourn: Motion is made by Metekov and seconded by Mr. Khan to adjourn. Motion carries. It is 7:30 PM.